

Prudence Island Water District
Minutes of meeting: October 15, 2005

1. Meeting was called to order at 1:00 p.m. Present were David Buffum, moderator; Patricia Richard, clerk; Phillip Brooks, and Robert Hanson. Absent was Richard Brooks.

2. Approval of minutes October 1, 2005. Motion to approve by Phillip Brooks, seconded by Robert Hanson, approved unanimously.

3a. Bylaws. Ms Richard reported that Kim Greene had completed her review of administrative bylaws and made some minor corrections and that she had printed several copies for distribution to the public and placed them at Prudence Island Variety Store. She asked Robert Hanson to bring several copies to Fredy's Fruit Stand, which he agreed to do. She said that the text was already on the district web site. She suggested that adoption of the administrative bylaws be taken up at the November 12, 2005 meeting, to give the public ample time to review the text.

3bI. Administrative goals.

Ms. Richard said that she had received a letter from Kim Greene agreeing to the terms discussed at the board meeting held on Sept. 17, 2005. Ms. Richard moved to formally accept Kim Greene as general counsel, seconded by Mr. Buffum, approved unanimously. Ms. Richard asked Ms. Greene to invoice the district for prior services rendered at her earliest convenience.

Ms. Richard said she was working on gathering all the information to present to the accountant for the close of FY2004-05. She said that she was proceeding as though the district were facing an audit, to get some sense of the integrity of her recordkeeping. She reported that she was missing invoices from the Post Office and from East Bay Newspapers. She said that they were probably misfiled. She said that she was waiting for the final bank statement of the fiscal year before submitting to the accountant.

Ms. Richard presented the board with a draft of the 2005-06 budget and said it was still very rough and that she was continuing to work on it. She said that she was planning to computerize the process so that the district would be able to keep track of how well the budget matched actual expenditures. Mr. Buffum asked if a projected \$250 for telephone calls was a realistic figure. Ms. Richard said that she believed it was quite possible, based on an estimate of what the charges were in 2004-05.

3bII. Technical. Land use meeting – Mr. Phillip Brooks reported attending the meeting on October 6, 2005 at the Town Hall in Portsmouth. He presented the board with a buildout analysis and map. Town and DEM agreed to look into finding funds to complete fracture survey to determine if fractures are interconnected. Discussed possibility of temporary building moratorium in critical area of Mill Creek watershed. District should decide what they want and make formal request to town. Mr. Hanson said this issue might generate much controversy and advised extreme caution. Discussion of enforcement of permitting process for well-drilling. Rick Brooks suggested rezoning within aquifers to increase lot sizes. Town says rezoning problematic because Prudence tied to rules governing Portsmouth. Rick Brooks suggested DEM acquire

development rights within watershed, also suggested DEM consider acquiring property for shallow well field for slow sand filtration system. Harry Sterling of PIPC to attend October 29 district board meeting. Next land use meeting scheduled for Nov. 16. Ms. Richard asked if list of lots in critical area was available. Mr. Buffum asked Ms. Richard for copies of plat maps. Ms. Richard said maps were available on Portsmouth web site. She said that she would ask Robin Weber at NBNERR to print large-scale plat maps for study of critical area. Phillip Brooks said that Zoning Board currently has no documented reason to deny variances on undersized lots. Mr. Buffum asked how long would it take to complete fracture survey. Phillip Brooks said estimated 1-2 years. Would include area just north of NBNERR.

3c. Funding. Ms. Richard said RI Risk Mgt Trust had safety enhancement grants program and risk management scholarship program, probably not useful at this time but in future might be good source to defray safety expenditures.

4a. Correspondence.

Letter sent to Director of Bristol Water Authority regarding acquisition of water meters.

Letter received from HAS canceling PIUC negotiations meeting.

4b. Need to firm up 2006 meetings calendar to be submitted to Secretary of State.

Phillip Brooks informed Ms. Richard that his certifications were being sent to district office and should expect them before December.

5. Mr. Buffum moved for adjournment to executive session, seconded by Ms Richard, approved unanimously. The meeting adjourned at 1:45 p.m.

Patricia Richard
Clerk