

**Prudence Island Water District
Minutes of meeting held July 17th, 2010**

Call to Order

Meeting was called to order at 1 p.m. Present were David Buffum, moderator, Philip Brooks and, Richard Brooks board members, Patricia Richard, treasurer and William Capron, system manager. Absent were Leo Perrotta, Clerk and Robert Hanson, board member.

Approval of minutes

P. Brooks made a motion to approve the minutes of June 26th 2010, with correction to gross operating funds amount. R. Brooks seconded the motion, vote; motion passed unanimously.

Administrative

Treasury / Purchasing/Customer accounts/billing

BOA balance \$38935.37, Citizens balance \$92140.35, for a total of \$131,075.72, undeposited funds; \$5805.00, and outstanding balances of \$17907.15. Paid \$2600.00 to date in expenses, with a couple of small bills still to come in. Assuming we will collect the outstanding balances we have \$154,787.87 in total current assets. This is about \$50,000.00 more than last year at this time. The Board recognizes that this current financial position is due in large part to the careful spending and efficient operation of the System by the Operations Manager Will Capron.

Many budgeted smaller projects (brush clearing, hydrant and valve updates etc.) are being accomplished ahead of schedule and under budget. This means we still have the funds to proceed with the Allen lane project this fall.

R. Brooks wanted to know if we should add another project from our project list to this year. W. Capron said that there were still a lot of curb stops to be installed and that this is a priority for the system that he wants to finish this year if possible. P. Richard also said it is a good idea to have monies set aside if possible for matching grants if they should become available, and the Board agreed.

Received our Insurance certificate which included a notice of large deductibles for properties in flood zones A and B. P. Richard looked up our zone for "World Headquarters" and we are in zone X so we are in the clear.

Haven't received our DOH license yet, but the check cleared, so Patty will follow up with them if we don't get it soon.

Atlantic States and Rural water and wastewater Assoc.(ASRWWA) came down to help with the Operations Manual. They did ask if we could join the Association. The dues are \$150.00 a year, the Board agreed that we should join.

Discussion of: Hardship hookup policy/bylaw revision to conservation section F. /Cross connection control plan. D. Buffum asked for some clarification to questions as to direction Board wanted to go in for these items. Will continue discussion at next meeting.

Technical

System Managers report:

Mark Young to surge number one well this coming week. W. Capron to supply a new more appropriately sized pump. Emergency and portable generators run under load.

Water sample taken and was ok

Shut off curb stop to 0686 Narragansett Ave at request of contractor who was to be digging in area and wanted to avoid an emergency shutoff request if the line was damaged. Will wanted to know if our shutoff fee would apply to this situation, and the Board agreed that it would not apply.

Former customer property had two connections going into one line into house. Will to disconnect both lines from system. Prudence Park Association has had W. Capron doing more than just water samples, and the Board instructed P. Richard to bill them for W. Capron's time.

ASRWWA representatives were given tour of system and brought up to date as to past and future projects. They asked for a list of projects that they might help us with, and W. Capron mentioned a replacement storage tank for Broadway. They said they would check into possible funding sources for us.

Did ground maintenance at all locations except Ross Ave extension at the Mill creak area. Spraying project is on hold due to the presence of fish. The Board told W. Capron to go ahead and cut so the area is maintained.

A customer on Merrill Ave and one on Alden Rd. have been wasteful with the water and caused the Broadway pumps to work overtime to keep up with usage. Both customers have self-watering systems and were told about the problem and hopefully it won't occur again.

Water usage this summer is very high due to the excessive heat. Water production couldn't keep up with demand, so W. Capron and R. Brooks declared a water emergency and instituted a stage 2 water restriction, so the system could recover. W. Capron handed out pumping records, rainfall and monitoring well data to show usage for the past two weeks.

This data also showed pumping records comparing a three-month comparison of this year to last. This data alone would indicate a need for water restrictions. P. Richard asked how pumping records, well data etc. compare to rainfall and streamflow data. Does this data also confirm the need for restrictions? P. Brooks indicated the data was available on line at the NERRS website. P. Richard and D. Buffum asked for the link to the site. P Brooks and R. Brooks to follow up with web site link and updated data so we can see what correlation (if any) can be drawn from the different data. From the data provided W. Capron told the Board that a stage 3 conservation is needed, and the Board agreed. R.Brooks made a motion to go to stage 3, P. Brooks seconded the Board voted unanimously to institute stage conservation.

Technical Other While P. Brooks is on vacation R. Brooks and W.Capron to do well monitoring.

New Business Correspondence None

Other Fire chief Bob Marsall updated us on the Fire Department's efforts to obtain greater water storage. They will test the abandoned Goulet well to see if there is enough pumping capacity to warrant running a line to the 10,000 gal storage tank at the fire station. Bob was also encouraged that the request for funding the Greer tank upgrades was in the final stage and was still on the table.

P. Brooks made a motion to adjourn, R. Brooks seconded, vote was unanimous, meeting adjourned at 2:30 pm.