

**Prudence Island Water District  
Minutes of meeting held June 26th, 2010**

**Call to Order**

Meeting was called to order at 1 p.m. Present were David Buffum, moderator, Philip Brooks and, Richard Brooks board members, Patricia Richard, treasurer and William Capron, system manager. Absent were Leo Perrotta, Clerk and Robert Hanson, board member.

**Approval of minutes**

P. Brooks made a motion to approve the minutes of June 5th 2010, with clarification made on expenses for Raphael project.

D. Buffum seconded the motion, vote; motion passed, by a vote of 2 yes and 1 abstain from R. Brooks

**Administrative**

Treasury and Purchasing

Current account balances:

Second Quarter employer taxes due after next payroll cycle which is June 30<sup>th</sup>.

Conservancy lease payment for Broadway Pumphouse area, Army camp and Dewitt Wells have been paid.

Rhode Island Interlocal trust issued us a policy dividend of \$56.

Expenses for the month were \$5740.17.

BOA balance \$27964.78, Citizens balance \$85376.26, undeposited funds; \$7638.60 for a total of \$120,979.64, Less opening balance equity and RICWFA payment we have operating funds of \$68279.64. Projected operating funds for the next six months will be \$110,140.58. We could spend \$18,000 and break even at the end of year.

Customer accounts and billing

We have received \$47342 from the June billing.

Have had many complaints about the high water bill. There were no complaints after the December billing went out.

One person complained about consistent poor water quality, W. Capron to investigate, and try and remedy the problem.

One on demand customer complained about the rate and will be submitting a formal written request for a reduction of rates for on demand customers to be discussed at the August budget meeting. That meeting will be scheduled for the August 28<sup>th</sup> meeting.

Customer Confidence Report went out Friday.

Discussion of proposal for Backhoe Lease

D. Buffum will put together a written proposal that reflects the discussions of the past meetings. The Board and Will Capron reviewed the proposal. P. Brooks made a motion to accept the proposal, D. Buffum seconded, Vote passed unanimously.

**Technical**

Systems managers report –

Installed curb stop at 028 Harriett Ave, current line is substandard 1.25" 75psi piping. Will need to upgrade sometime in the future.

Installed curb stop and customer line at 02 Raphael Ave.

Repaired leak at 04 Beach Rd. Because of low power lines and shallow depth of line in this area digging was by hand.

Installed curb stop for 01130 Narragansett Ave. Service line in this area runs down the rear of the properties on Ross Ave.

Gene Rinker helped locate service line.

Replaced curb stop at 0964 Narragansett Ave., and upgraded hydrant in same location.

Did grounds maintenance and cutting as needed.

P. Brooks asked W. Capron to stop cutting on Ross Ave near Mill Creek so that new growth will start. This is needed so that chemical agents can effectively kill the growth.

Due to our effective line clearing program the district has more area to maintain, W. Capron would like to purchase a riding mower, to help with this increased work load in the future.

Seeded area near Town Garage where new line was installed.

Monthly water sample was absent of bacteria.

Took quarterly sample for Prudence Park Association, which was positive. Two subsequent samples were one negative one positive. PPA to take corrective action and a resample will be taken.

W. Capron got a quote from Mark Young to have the well surged, and possible replacement of wiring. We will have the wire checked for line loss and wear, and replace as necessary.

W. Capron will talk to pump people to confirm the smaller pump idea. P. Richard asked if a new pump would require a different wiring, and if so, would the old pump still be viable as a backup? W. Capron said the motor size is the same, so wiring would remain the same.

#### **Technical Other**

While P. Brooks is on vacation R. Brooks and W. Capron to do well monitoring.

#### **New Business**

##### **Correspondence**

Got an update from DOH on Cross Connection Program. DOH will exempt existing residential customers from the program, only new connections and existing Industrial and Commercial users will need to be brought into compliance. The deadline for compliance has also been extended. Currently we have Marcy's store, Town Garage, Fire Department, Library, PIA, Historical Society coffee house, and new service connections as potential customers needing updates. We will review our program to see what we need to do with these changes to the DOH program.

A representative from Atlantic States Rural Water and Waste water Association coming Wednesday to tour system and collect data for the Operations Maintenance manual.

Received a letter from a resident asking to be put on the waiting list because their well is contaminated with saltwater. We will put them on the waiting list.

Currently we don't have a policy for hardship cases. D. Buffum to work on a policy for review by the board.

No other business

P. Brooks made a motion to adjourn, R. Brooks seconded, vote was unanimous, meeting adjourned at 2:10 pm.