

**Prudence Island Water District Board of Directors  
Minutes of Meeting held 12/3/11**

**Call to Order:** Meeting called to order at 1:00 p.m. Present were Moderator Harry Sterling; Board Members George Dechambeau (Treasurer), Martha Fuller (Clerk), and Philip Brooks. A quorum was present. Also present was William Capron, System Manager.

**1. Approval of Minutes of 11/12/2011.** Motion to approve, George Dechambeau; seconded, Philip Brooks. Approved unanimously.

**2. George Dechambeau sworn in as Treasurer.**

Conversation with RJ Masse, homeowner at 0830 Narragansett Avenue, concerning installation of new curb stop. Project is proceeding.

**3. Consider barrier at end of road to pump house.** The Board authorizes the System Manager to install sign or barrier or such other action, as he determines the necessity. Philip Brooks moved, Martha Fuller seconded. Approved unanimously.

**4. Report on Hydrant and decide next steps.** The Board authorizes hiring the Cubellises to proceed with the work on the pumphouse, without obtaining other proposals, on an emergency basis, owing to the potential for freezing and/or inclement weather.

Electrical: \$1,894  
Insulation: \$2,689

Philip Brooks moved, George Dechambeau seconded. Approved unanimously.

**5. Treasurer's Report on transition.**

Bank balances:

BOA:	\$ 36,875.18
Citizens:	\$ 74,598.02

Total cash on hand \$111,473.20

The Treasurer and the Bookkeeper have met with the departing Bookkeeper and made considerable progress in the process of transition. Will meet again when possible.

**6. Moderator's report.** Written report distributed.

**7. System Manager's Report.** Received results from November sample: absent of bacteria. Lead/copper results lower than the standard. Must monitor more, obtain samples throughout the system.

Reinstalled RPZ for Greer tank. Had to increase pressure to fill the tank, which resulted in leaks. Repaired leak at Narragansett Avenue and Landing Lane, it may be leaking again. There are two live 1” water lines there, and one non-live electrical cable, along with other non-functional elements, none of which appear on PIWD maps. Will determine best approach to repair and proceed.

Contractors have installed drainage for overflow from Big Blue. Built a dry well to assist contractors. The job is completed. The oak tree has been cut down, the usable wood hauled to the Farnham Farm.

Have received permission to cut a few trees along Army Camp Road.

Received a proposal from Robar Construction for removal of concrete pad at Broadway Tank location – much higher than proposal from Rossis. The Broadway tank has been removed.

Have received information from Aquastore for Broadway tank replacement. It should have the same overflow level as Big Blue.

Performed stream flow and well monitoring, passed the information on to Robin Weber.

Gave tour to George Dechambeau and Donna Hammann. George Dechambeau has requested isolation valve replacement.

Riding mower has been cleaned and serviced, stored for the winter.

Obtained cold patch for Narragansett Avenue.

Received letter from Barrett Trust authorizing our agreement on the new service line at their property.

Made estimate for work to repair leak for customer at 04 Beach Road.

Suggest that Alton Barrett receive a pay increase, and be encouraged to work toward a license.

Need to determine whether fill at Broadway location will be provided by PIWD or the contractor.

George Dechambeau pointed out that the Greer tank is rusting, may need repair. Should determine whose responsibility it would be.

**14. Adjournment.** Martha Fuller moved, George Dechambeau seconded. Approved unanimously.